

The Federation of Antrobus St Marks & Great Budworth CE Primary
Schools
Minutes of Finance Committee

Quorum 3	Chair A Bolshaw
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Clerk B Harding

Date of meeting	1 July 2021
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Attendance

Name	Governor	Associate Member	Present/Apologies/Absent
B Harding	/		/
T Nixon	/		/
S Finney	/		/
A Robins	/		/
R Elias	/		/
L Rigby	/		/
A Bolshaw	/		/

* tick box where appropriate

Issues discussed

Item	Approval	Action	Date
<p>Apologies: None</p> <p>Declarations of interest: SF declared financial and personal interest in school building contractor</p> <p style="color: blue;">Please note that due to the COVID-19 pandemic the meeting was held online.</p> <p>Minutes of previous meeting: 11 March part 1 - Matters arising:- Pupil premium report was carried forward from the Spring Term. There is an updated pupil premium report on the website now - Sandra Finney gave an update with regards to expenditure to date and how it is being used to maximise each pupils lived experience. Pupil premium governor Ann Bolshaw has now been appointed. £23,170 received and has all been spent/ committed MIFP and SFVS were agreed virtually by email and submitted prior to the 31st May deadline. Thanks to the governors for agreeing this. Need to keep a close eye on pupil numbers.</p>	<p>Approved and to be confirmed to full governors</p>	<p>Noted</p>	

<p>Asset Log - the one at Great Budworth is regularly updated with new purchases so we may wish to consider a similar process for Antrobus. We have discussed the possibility of an App but it may not be cost effective as we have small schools Discussed virtual circulation of the interim financial report update.</p> <p>Minutes duly approved</p> <p>Financial Report Overall position is an increase of 2 pupils so we will be at 115 across the two schools (excluding nursery). Year 2 is a fairly small year group (11) which will move to yr 3 in Sept 21 but the lower year groups are bigger.</p> <p>Have 18 pupils starting in Sept 21 and there are new families at the bottom end of the school which is positive but agreed we need to discuss marketing - potentially looking at open days if possible in Autumn term, as currently we are unable to have anyone in to look around during the day.</p> <p>3 year plan discussed -</p> <p>The carry forward for 20-21 was £112,309 which was agreed and the projected carry forward budget for 21-22 has been agreed at £59,811. We are forecasting a positive outturn upto 2023-24. This was signed off at end May 21.</p> <p>This is very healthy compared to other schools</p> <p>We will look at a new plan in Sept when the new head arrives.</p> <p>NJC pay award of 1.5% hasn't been included in the budgets but will be picked up in the Autumn term. This is the same for all Cheshire West and Cheshire schools.</p> <p>Discussed the changes in support for NQT's and that they now get longer for their training (2yrs instead of 1) and they need agency support for their qualification which comes with a cost together with a dedicated mentor. These changes need to be considered as part of any new staff recruitment.</p>	<p>Approved and recommended for full governors meeting</p>		
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Benchmarking reports

Data from SFVS dashboard has been viewed but any wider benchmarking is very difficult in this current climate.

Capital Bids & Projects

We are in danger of losing DFC allocations of approx. £5,300 for Great Budworth and £4,200 for Antrobus so we need to consider projects by Feb 2022. We could use some of the Antrobus monies for the bare foot trail fence and at Great Budworth for the stage area - we might be able to get some indicative ideas for discussion with the new head at the premises committee early in the Autumn term.

We could consider using more of the overall funds available if we need to.

Confirmed that we couldn't pool these monies across the schools.

Governors Impact:- New head will need support about how we bid for DFC money as she comes from a Controlled school. We therefore need to ensure that training is available as soon as she arrives.

Suggested that Richard Elias as chair of premises emails the new head with regards to the funding available as she is in Great Budworth next week and could maybe look at what she might like.

Discussed some additional ideas that the new head has for Great Budworth, and that when we look at bids, the need to ensure that the safeguarding element of project is maximised.

Have one more payment for the inside modelling monies borrowed and then Great Budworth will need to pay back the monies for the early years playground.

Discussed some of the premises requirements - need some small plumbing work in the kitchen and a deep clean for Great Budworth during the summer break. Have received 1 quote for c £500 so far.

School Polices Review

None for this committee.

Governor Impact -

See comments in red above.

AOB or Items for Part 2.

Part 2 - An update was provided with regards to the caretaker who is currently off sick and any future requirements.

Discussed the hire of Antrobus for the BBC filming discussions are still ongoing.

Great Budworth will be getting a donation for the use of the field and a marquee for a relay of a wedding ceremony.

Finally we gave a heartfelt thanks to Sandra for all her fantastic work especially around financial management over the last 10+ years. It has been truly appreciated

Date of Next Meeting: - to be agreed in September.